

# Hopkinton Village Precinct Water District Meeting Agenda

February 20, 2023, 6:30pm

- Finance Update
  - A/R and A/P, review, and signatures.
  - Other financial topics for review.
  - Loan issues.
- WSO General and Project – WSO attending
  - WSO Contract approval.
  - McComish detail on why things took longer and cost overrun.
  - Project Status:
    - Update from Joe on what is left to do.
    - How to get hold of the program and wiring diagrams.
    - Issue with individual well monitoring.
    - Onsite training and day to day operation.
    - Operating and maintenance manual.
    - Data collection from the PLC.
  - Comparison to initial project estimated costs.
  - Discussion about progress and outstanding payments and plan to resolve.
  - From WSO's standpoint, what is left in detail, what is the cost estimate, when is it done?
- Discussion about Rate Increase
  - Proposal for discussion.
  - Impact to operating revenue.
  - Providing a lead time to water users related to possible increase.
- Lot Line Adjustment
  - Precinct meeting coming up March 16<sup>th</sup> at 7:30.
  - Discussion about reaching out to Precinct members March 5<sup>th</sup> and March 12<sup>th</sup> in person and by email.
- Grants
  - Completing paperwork; need a record of vote and a signature on a separate sheet by the two commissioners who are not the grant contact.
- Cleaning and Maintenance
  - Tank room lock issues.
  - Chemical room – cleaning not complete.
  - Tank room heating.
  - Site data from loggers – temp and humidity conditions in all buildings.
  - Chain barrier in tank room is planned, in process.
- Meter reading for February – Sandy; March – Rick; April – Mike.
- Next meeting: March 20, 2023 at 6:30 pm.
- Other business.