

**Town of Hopkinton, NH - Community Power Committee**  
**Public Meeting:** December 14, 2023

**Committee Members in Attendance:** Lynn Durand, Sarah Hoffman, Ken Traum, Mark Zankel

**Meeting Commenced:** 6:45 pm

- I. **Call to order** – Mark Zankel assigned as note taker.
  
- II. **Review of November 15, 2023 meeting minutes** - Ken moved; Sarah seconded; Committee voted unanimously to accept the minutes as revised.
  
- III. **Business Items**
  - i. Community Outreach Updates
    - Public Hearing Debrief - Went well overall. Good turnout. Many questions about solar. Speak to this during the presentation next time. Add a slide on this topic. Mark to assign questions to members of the committee for responding to common questions at the next public hearing.
    - FAQ – the Committee discussed using the CPCNH template vs a customized version for Hopkinton. Mark and Sarah will adapt the CPCNH FAQ for Hopkinton. Look at Warner and Webster websites to see if they have done likewise. Consider removing FAQs about the Coalition. When complete, make available on Hopkinton Community Power webpage.
    - Survey – the Committee revisited the possibility of inviting community input through a survey. Mark agreed to draft up a Survey Monkey with a few questions adapted from the Newbury example. Include an intro paragraph and link to FAQs. Ask Neal if the Town has a Survey Monkey account.
  
  - ii. Energy Aggregation Plan Development
    - Review CPCNH and public feedback – no adjustments to the draft plan needed based on the first public hearing. Mark will send draft plan to CPCNH for review. Let them know we are not pushing for 1/19 PUC submission, but we would like feedback by 1/18. Ask if they can come to 1/11 Public Hearing and 1/22 Select Board hearing.
  
  - iii. CPCNH Launch Timeline and Steps
    - Draft Warrant Article – Committee to review and recommend to the Select Board at our next meeting on 1/18. Meet with Select Board on 1/22 to present plan and request the warrant.
  
  - iv. Hopkinton Power Logo Design
    - Sarah submitted our logo information. CPCNH is developing them in batches. Hope to hear back soon.
  
- IV. **Public Comment** - There were no members of the public in attendance.

**V. Other** - Next meeting: 1/18 at 6:30pm

**VI. Adjournment** - Ken motioned to adjourn. Sarah seconded. Unanimous. 7:40pm.