

Hopkinton Village Precinct Water District Meeting Agenda

February 20, 2023, 6:30pm

- Finance Update
 - A/R and A/P, review, and signatures.
 - Other financial topics for review.
 - Loan issues.
- WSO General and Project – WSO attending
 - WSO Contract approval.
 - McComish detail on why things took longer and cost overrun.
 - Project Status:
 - Update from Joe on what is left to do.
 - How to get hold of the program and wiring diagrams.
 - Issue with individual well monitoring.
 - Onsite training and day to day operation.
 - Operating and maintenance manual.
 - Data collection from the PLC.
 - Comparison to initial project estimated costs.
 - Discussion about progress and outstanding payments and plan to resolve.
 - From WSO's standpoint, what is left in detail, what is the cost estimate, when is it done?
- Discussion about Rate Increase
 - Proposal for discussion.
 - Impact to operating revenue.
 - Providing a lead time to water users related to possible increase.
- Lot Line Adjustment
 - Precinct meeting coming up March 16th at 7:30.
 - Discussion about reaching out to Precinct members March 5th and March 12th in person and by email.
- Grants
 - Completing paperwork; need a record of vote and a signature on a separate sheet by the two commissioners who are not the grant contact.
- Cleaning and Maintenance
 - Tank room lock issues.
 - Chemical room – cleaning not complete.
 - Tank room heating.
 - Site data from loggers – temp and humidity conditions in all buildings.
 - Chain barrier in tank room is planned, in process.
- Meter reading for February – Sandy; March – Rick; April – Mike.
- Next meeting: March 20, 2023 at 6:30 pm.
- Other business.